

# **ISA - Transfer Application Form**

Simply complete this ISA Transfer Application Form in BLOCK CAPITALS and black ink. It is very important to read the information, answer all questions and sign the 'Signed Authority' section. Please return to Freepost Foresters Financial, Foresters House, 2 Cromwell Avenue, Bromley BR2 9BF. You will need to complete a separate form for each ISA you are transferring.

Please note Forester Life does not give advice on transfers. If you are in any doubt about this transfer you should seek full advice. The value of your Plan may fluctuate as the value of the investments in the fund can go down as well as up and you may get back less than has been invested. If you are transferring from a Cash ISA you should note that there will be risk to your capital.

If you are opening the Lifetime ISA element rather than transferring into a Lifetime ISA element you already have, you must be under the age of 40. If you withdraw any of your Lifetime ISA element before the age of 60 and the withdrawal is not towards the purchase of your first home, it will be subject to a Government penalty of 25% of the withdrawal amount, which means you could get back less than you have invested.

If you save into the Lifetime ISA element instead of enrolling in or contributing to a workplace pension, you may lose the benefit of employer contributions towards your pension. Any claim for current and future means tested benefits may be affected as unlike a pension fund, the value of a Lifetime ISA is not exempt from means testing.

## **1. Personal Details**

Title Mr / Mrs / Miss / Other		Address (perma	anent residence)		
Forename(s)					
Surname					
Tel. No. (in the event of queries)		Postcode			
Date of Birth	D D M M Y Y Y	-	n existing ISA with I		Yes/No
National Insurance (NI) No.		If yes, please pr	rovide your Plan Nı	umber:	
Email Address					

#### 2. Transfer details (separate forms must be completed for each ISA you are transferring)

I apply to transfer my existing ISA - Account No.	
From (existing ISA manager)	to (new ISA manager) Forester Life
Address	
	Postcode
ISA type: Cash Stocks and Shares	
2a. Tax year holdings to be transferred	
Please indicate below how you would like your ISA to be transferred to For regulations, only whole transfers of current tax year subscriptions and inte	
I wish to transfer the <b>full fund value</b> of my ISA, including any current	and previous tax year's contributions.
I wish to transfer 100% of my <b>current tax year's</b> ISA.	
I wish to transfer part of my <b>previous tax year's</b> ISA indicated in the a	amount/percentage here:
£ OR	%
2b. Element allocation	
Please indicate below where you would like your transferred ISA to be inv	ested:
Stocks and Shares ISA element only	
Lifetime ISA element only	
Invested in both elements I would like £ to	pe invested in the Lifetime ISA element and for the
remainder of the ISA to be invested into the Stock and Shares element.	

Please turn over >

#### 3. Funds

Please choose which fund(s) you would like to invest in, and the amount (%). If you would like to transfer into the Shariah ISA then 100% of the fund will be invested in the Foresters (Schroders) Managed Islamic Global Fund.

If you are transferring to both elements of our ISA please complete both section 3a & 3b.

You should read the relevant Key Information Document(s) and Brochure before selecting your choice of fund(s).

<b>3a. Stocks and Shares ISA element</b>	
Foresters Stakeholder (Schroders) Managed Fund	%
Foresters Stakeholder (Schroders) Sustainable Future Managed Fund	%
OR	
Foresters (Schroders) Managed Islamic Global Fund	100%
3b. Lifetime ISA element	
Foresters Stakeholder (Schroders) Managed Fund	%
Foresters Stakeholder (Schroders) Sustainable Future Managed Fund	%
OR	
Foresters (Schroders) Managed Islamic Global Fund	100%

#### 4. Using your personal information

We are committed to ensuring your privacy and personal information is protected. This notice explains the information we may hold, how we obtain it and for what purposes, who we share it with and why, and the rights you have in respect to your information. This is further explained in more detail in our Privacy Policy.

We are Forester Life Limited (Forester Life), a company registered in England under company number 2997655. Our registered office is at Foresters House, 2 Cromwell Avenue, Bromley, BR2 9BF. We are a registered Data Controller and our Data Protection Officer can be contacted by email at data.protection@foresters.co.uk or at the above address.

Personal information is information that identifies you, is about you and is provided through your dealings with us. It includes your name, address, contact details, date of birth and Forester Life Plan details. In addition we hold information that we use to manage our relationship with you (contact, complaints and financial information) and information about how you interact with our website. In certain circumstances we may request and receive sensitive personal information about you.

The information you provide to Forester Life will be used for setting up and administering Forester Life Plans, for communicating with and keeping customers informed and for maintaining a record of complaints. In addition it will also be used for research and analysis, for marketing of our products and services and for compliance monitoring and crime prevention.

We share your information with our service providers, identity verification services such as credit reference agencies, and other parts of the Foresters organisation. We will not disclose any of your information to any other body or organisation except to prevent crime or if required by regulations or any law enforcement organisation. We will retain your information for as long as you are a Forester Life Planholder, and in accordance with our data retention guidelines and legal and regulatory obligations.

Your rights in relation to your information are set out in our Privacy Policy. This is available on our website **foresters.com** or by request from Customer Services on 0333 600 0333.

The policy provides more detailed information on how to view, correct, withdraw or otherwise change the way we use your personal information.

If we have been unable to satisfy your concerns regarding any aspect of the processing or handling of your information you can contact the Information Commissioners Office on telephone helpline: 0303 123 1113, email visit www.ico.org.uk/global/contact-us/email/ or by post at Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

By submitting the declaration you will be confirming that you have read this notice about using your personal information.

#### **Electronic marketing preference**

From time to time Foresters Financial will send information about relevant products and services via electronic methods such as email. We will not disclose your details to anyone outside of Foresters Financial for marketing purposes and you may change your marketing preference at any time.

Please choose if you are happy to receive marketing via electronic methods:



# 5. Declaration

It is important that you read the correct declaration for transferring your ISA, please see below for the correct declaration.

If you are transferring from a Cash or a Stocks and Shares ISA into the Stocks and Shares ISA element **please see section 5b**.

If you are transferring from a Cash or a Stocks and Shares ISA into the Lifetime ISA element, or both elements and you do not already have a Forester Life ISA with a Lifetime ISA element **please see section 5a and 5b**, and ensure you complete the tax year in which the Lifetime ISA element is to be opened.

## 5a. Declaration for opening the Lifetime ISA element of the ISA

I apply to open and to make payments for a Lifetime ISA for the tax year 20 Y which I make a payment to the account.

#### I declare that:

- all cash payments made, and to be made, belong to me;
- I am under the age of 40;
- I have not subscribed/made payments and will not subscribe/make payments more than the overall subscription limit in total to any combination of permitted ISA types in the same tax year;
- I have not made current year payments, and will not make current year payments, that exceed the Lifetime ISA payment limit;
- I have not made current year payments, or will not make current year payments to another Lifetime ISA in the same tax year that I subscribe to this Lifetime ISA;
- I have not made any transfers from a Help to Buy ISA, and will not make any transfers from a Help to Buy ISA to another Lifetime ISA in the same tax year that I subscribe to this Lifetime ISA;
- this declaration shall have effect for each year in which I make a payment to the account; and
- (other than for accounts opened to receive investments from another Lifetime ISA, a defaulted Lifetime ISA subscription or a returned withdrawal after a failed first time residential purchase) I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings &

#### **5b. Signed Authority**

I apply to transfer the ISA detailed in this application to Forester Life Limited.

#### I declare that:

- I am 18 years of age or over; and
- I have received the ISA Key Information Document(s) and brochure, which I have read.

#### I authorise Forester Life Limited:

- to use my personal information for the purpose set out under 'Using your Personal Information' section;
- to hold my cash subscriptions, any other proceeds in respect of my ISA investments (if applicable, including any Lifetime ISA Government bonus) and any other cash; and
- to make on my behalf any claims to relief from tax in respect of ISA investments.

#### I authorise the ISA Manager named above to:

• provide Forester Life with any information which Forester Life may require in respect of the ISA(s) (including pre 1999 ISAs) managed by them on my behalf, including but not

Signature of Applicant

If you already have a Forester Life ISA with the Lifetime ISA element and would like to transfer a Cash or Stocks and Shares ISA with another provider into the existing Lifetime ISA element, or both elements then **please go to section 5b**.

Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Forester Life Limited if I cease to be so resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.

and each subsequent year in

#### I authorise Forester Life Limited:

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- to submit Lifetime ISA bonus claims to HMRC on my behalf;
- to withhold and deduct from a balance in the Lifetime ISA and to pay to HMRC any charges due on withdrawals; and
- to make a record in writing in accordance with Regulation 12B paragraph 9(a) of the Individual Savings Account Regulations where required to do so.

#### I am aware that:

 if I withdraw part or all of a Lifetime ISA before the age of 60 and such withdrawal is not towards the purchase of a first home, then I will incur a Lifetime ISA Government penalty, and such charge will be deducted from any withdrawal proceeds.

I am comfortable with the risks.

limited to, transaction and dividend histories and details of the current portfolio and its value; and

• liquidate the plans indicated above and transfer them to Forester Life in the form of CASH.

I am aware that as with any stock market investment, there is no guarantee that I will get back the money I invest.

I agree to the ISA Terms and Conditions. These may be provided by my Forester Life Financial Adviser or by contacting Customer Services and are included in my Plan Documents.

I confirm that I have not been provided with any financial advice from a Forester Life Financial Adviser in respect to the transfer.

I confirm that I have read the Declaration(s) and the information provided by me in making this application is correct to the best of my knowledge and belief.

Date

# 6. Applicant Identification (for verifier use only)

Document type (most recent)		
Document details (e.g. passport/driving license)	Reference no.	Expiry date
Applicant's address identification	on details	

## **Verifier Confirmation**

I confirm that:

- The information above was obtained by me in relation to the customer, and
- The evidence I have obtained to verify the identity of the customer meets the standard evidence within the Guidance for the UK Financial Sector issued by the Joint Money Laundering Steering Group.

Name	Position	
Signature of verifier	Date	

Forester Life Ltd is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Forester Life Ltd is registered in England number: 2997655.

Registered Office: Forester Life Ltd, Foresters House, 2 Cromwell Avenue, Bromley BR2 9BF

T 0333 600 0333 E service@foresters.co.uk

foresters.com

